



## Update personal details/access number request

### Who should use this form?

Use this form if you are:

- a DFRDB Contributing Member
- a DFRDB Re-entered Member

If you wish to:

- request a new or replacement Access Number
- change or update your address details
- choose your online preferences.

### Where to submit this form

Fill in all your details and post it to:

**DFRDB**  
**Reply Paid 244**  
**PO Box 22**  
**Belconnen ACT 2616**  
**(No stamp required)**

or fax to **(02) 6272 9616**

Alternatively you can call a customer service representative on the number set out below.

### Access number

To obtain a new confidential access number:

- contact our Customer Service Centre on **1300 001 677** or
- cross the 'access number' box overleaf and post to DFRDB.

Use your access number on our Member Services Online page at **www.dfrdb.gov.au** to:

- project your potential superannuation benefit using the i-Estimator
- view and print your latest Member statement (these options are not valid for DFRDB Re-entered Members)
- update your contact details
- switch investment options (ancillary benefit only).

### Change of address

To change your residential address:

- contact our Customer Service Centre on **1300 001 677**, or
- cross the 'update my contact details' box overleaf and post to DFRDB, or
- email your new and old address details to **members@dfrdb.gov.au**.

### Online preferences

To choose to receive your Member statement online:

- contact our Customer Service Centre on **1300 001 677**
- cross the 'I want to receive my statement online' box overleaf and post to DFRDB.

**Member statement online:** To select this preference, you must have an access number and provide a current email address. We will send a notification email when the statement is available online.

Please write in **BLOCK LETTERS** using a black pen. Use a cross to check the boxes below.

Please ensure you return the original of this form.

Please send me a confidential access number and update my contact details as shown below.

Please update my contact details as shown below.

I want to receive my Member statement online.

(By selecting this option you are supporting the 'go green' initiative and a hard copy will not be sent.)

**PART A**

**Your details**

1. Service  Navy  Army  RAAF

2. Service number/  
PM keys

3. Salutation  Mr  Mrs  Ms  Miss  Other

Surname

Given name(s)

4. Address

SUBURB  STATE  POST CODE

5. Phone number

BUSINESS HOURS

MOBILE NUMBER

6. Date of birth  /  /

7. Email address

@

**PART B**

**Privacy**

8. The DFRDB Authority and our administrator, ComSuper, are committed to protecting any information you give us. Your information will be used to send you news about your super and to contact you if we need to in the future. Your information will not be used for any other purpose or disclosed to another party, unless:
- you authorise us to do so
  - it is required by law
  - it is to an independent firm who may, on our behalf, invite you to participate in a survey about our service (they are required to protect this information from disclosure to another party). If you do not want your contact details passed on, please put a cross in the box.

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**PART C****Signature**

I declare that the information provided above is correct.

SIGN HERE
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Date signed

D	D	/	M	M	/	Y	Y	Y	Y
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**DISCLAIMER** Any financial product advice in this document is general advice only and has been prepared without taking account of your personal objectives, financial situation or needs. Therefore, before acting on any such general advice, you should consider the appropriateness of the advice, having regard to your own objectives, financial situation or needs. You may wish to do so with or without the assistance of a licensed financial advisor.

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The DFRDB is administered by ComSuper

Located at: Unit 4, Cameron Offices,  
Chandler St, Belconnen  
ACT 2617  
Postal Address: DFRDB, PO Box 22,  
Belconnen ACT 2616

Internet: [www.dfrdb.gov.au](http://www.dfrdb.gov.au)  
mail: [members@dfrdb.gov.au](mailto:members@dfrdb.gov.au)  
Telephone: 1300 001 677  
Fax: (02) 6272 9616  
TTY: (02) 6272 9827

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